

# Inventory Fachschaftsroom

Date: 01.08.24

## 1. Cupboard (left corner in the back)

- 1. Shelf:** - Spare bags
- 2. Shelf:** - Paper towels 3x
  - Christmas tablecloth
  - Breakfast stuff:
    - coffee filter
    - napkins
    - serving tray (4x)
    - sugar cubes
    - coffee machine (functionality not tested)
  - Outdoor cutlery:
    - plastic forks
    - paper cups
    - wooden spoons
    - wooden forks
    - wooden knives
  - bottle opener
  - cutlery holder
  - toothpicks
- 3. Shelf:** - Graduation party decoration
  - photo booth probs
  - inflatable graduation sash
  - tinsel (blue and gold)
- Name Tags (for Welcome week)
- Ribbon
- Disco lights (2x)
- Game buzzers
- blacklight lamps (functionality not tested)
- Tea lights

- Drinks
  - Vodka (~200ml left)
  - Red wine (4 bottles from August 22 unopened)
  - white wine (5 bottles from August 22 unopened)

- 4. Shelf:**
- Decoration
    - Balloon holder
    - Neuro Symbols
    - Fake flowers
    - Balloons
    - Balloon pumps
    - decoration stars
    - decoration stones
    - fake candles
    - candle holders (tea lights and long candles)

- Tape

- 5. Shelf:**
- BBQ grill (2x)
  - Grill tongs
  - coal
  - Grill starter
  - Aluminium foil

## 2. Cupboard (behind white Wall behind the smartboard)

- 1. Shelf:** - Archive
- 2. Shelf:** - Archive
- Library (see separate list for contend)
- 3. Shelf:**
- Hard drive (content not checked)
  - Printer (not set up or checked)
  - official FS stamp
  - Craft paper
  - Print paper
  - Felt-tip pens
  - Cash box
- 4. Shelf:** - wine glasses (76x)

- cleaning utensils

- sponges

- dish soap

- bin bags

**5. Shelf:** - plates (137x)

- glasses (54x)